

HIMALAYAN MOUNTAIN DOG REGISTRY

Regulations for Record Keeping and Identification of Dogs

These regulations are set forth by Himalayan Mountain Dog Registry (aka HMD Registry, HMDR) to ensure pedigree accuracy and correct identification of individual dogs.

Who do these Rules Apply to?

- Breeders.
- Kennels.
- Distributors of dogs.
- All persons or organizations that sell, give away, or sell on consignment dogs that are registered or represented to be registrable with HMD Registry.
- Persons and organizations involved in the shipping or transferring of dogs between parties.

The registration holder of a dog is not required to keep any records other than the registration certificate issued to them by HMD Registry, unless they choose to breed their dog or transfer/change the HMD registration holder.

1. GENERAL PRACTICES

Each person to whom these regulations apply must use the following practices to avoid any possibility of error in identification of any individual dog or doubt as to the parentage of any particular dog or litter.

- Have a system of identification for individual dogs in their possession, such as marking, collar number/color tagging, tattooing, or microchipping and a written record with a description of each individual dog that includes their identification marker. If microchipping is used there must be a working microchip scanner available.
- Assure that the written record accompanies each dog if more than one dog is shipped to a new registration holder or to a kennel or pet shop.
- Bitches in season must be separated from males to ensure there is no doubt as to the identity of the sire of any litter. In cases where there is doubt, DNA testing should be used to ensure the correct sire of the litter.
- Puppies from different litters must be effectively separated or individually identified with a physical marker so there is no doubt as to the parents or age of a particular puppy, and the identifying information along with the description of the dog must be kept in a written record.

2. RECORDS

Records must be accurate and maintained so as to provide a source of reference for registration or transfer applications which have been made or may later be made to the HMD Registry.

A. How to Keep Records

Records must be kept on forms devoted to that exclusive purpose and must be accurate and up-to-date at all times. Records can be kept on paper and/or electronically. Electronic records must be kept in a standard format, such as Microsoft Word, Excel, or open source document format that is easily accessible and printable immediately upon HMD Registry's request. Electronic records must be backed up on a consistent basis and the back-up copy kept in a secure location, such as a cloud based service, external hard drive, data storage device, or other properly secured dependable service.

B. Record Updates

All required records must be made or updated without delay when:

- a dog is acquired and/or delivered;
- at the time of mating;
- whelping; or
- at the time of death

C. How Long to Keep Records

Records pertaining to any dog must be retained for at least five (5) years after the dog has died, has been sold or has been given away.

D. Records to be Kept by Breeders.

Individual Dog Records

HMD Registry registration certificates and applications, while a source for records, are not a substitute for individual dog record keeping. All registration holders of a dog (and the lessee if a dog is leased) shall keep a record of each dog which will show:

- registered name and number (or litter number if not registered);
- sex, color and markings;
- date of birth;
- Names and registration numbers of sire and dam;
- name of the dog's breeder;
- individual identification marker (microchip, tattoo, collar tagging system, etc.);
- date the dog was acquired;
- name and address of person from whom directly acquired;
- date and duration of any lease and details of the lease;
- date when dog is sold or given away;
- name and address of person to whom directly sold or delivered;
- type of registration papers that were given when possession of the dog is transferred.

Dog Breeding Records

In addition, all registration holders of a dog (or lessee, if dog is leased at that time) shall keep the following breeding records:

Whenever dog is mated to another dog:

- date and place of mating;
- names of persons handling mating;
- registered name and number of dog to which mated; and
- name and address of its registration holder
- individual identification marker of each dog (microchip, tattoo, collar tagging system, etc.).

When a litter is whelped:

- date of whelping;
- number of puppies whelped by sex, and by color and markings;

- litter registration number;
- date of sale, gift, or death of each puppy;
- name and address of person acquiring each puppy;
- Date and type of papers given when puppy is sold or given away;

E. Records to be kept by persons or organizations who sell or give away dogs that were bred by others.

For each unregistered dog:

- sex, and color and markings;
- date of birth;
- litter registration number (when available);
- names and numbers of sire and dam;
- name of breeder, address, and contact information
- individual identification marker (microchip, tattoo, collar tagging system, etc.).

For each registered dog:

- registered name;
- registration number
- individual identification marker (microchip, tattoo, collar tagging system, etc.);
- name of breeder, address, and contact information.

For all dogs (both registered and unregistered)

- name and address of person directly acquired from;
- date of acquisition;
- name and address of person directly sold or given to;
- date sold or delivered;
- date and type of papers given when sold or given away; and
- date of death

F. Identifying dog at the time of delivery who are not provided with HMDR Registration Papers

If a fully completed HMD Registry registration papers are not supplied with the dog when it is shipped or delivered to someone else, the person delivering or shipping the dog must include along with the dog a bill of sale, or other signed memorandum that gives all of the identifying information listed below. A promise of later identification is not acceptable.

For a dog not yet individually registered

- sex, color and markings;
- date of birth;
- litter registration number (when available);
- names and numbers of sire and dam;
- name of breeder; and
- date sold or delivered.
- individual identification marker (microchip, tattoo, collar tagging system, etc.).

For a registered dog:

- registered name
- registration number
- Date sold or delivered
- individual identification marker (microchip, tattoo, collar tagging system, etc.).

The above identifying information above must be supplied with the dog even if HMD Registry registration papers are not yet available, and even to a person who takes the dog only for resale as an agent or on consignment. The same information must be passed on by them when they transfer/change the HMD Registry registration holder records of their dog. The only exception to this requirement is when there is a written agreement made between the parties when the dog is delivered specifying that registration papers are never to be given.

This agreement must be kept on record for 5 years after the transfer of the dog by person or organization transferring the dog.

4. INSPECTION OF RECORDS AND DOGS

These regulations provide that the HMD Registry or its duly authorized representatives shall have the right to inspect the required records and the required practices to be followed by these regulations, and to examine any dog registered or to be registered with the HMD Registry. Submission of records, in some cases, may be acceptable and replace on-site inspections.

Dog examinations may include testing of saliva, urine, hair, blood, and examination by a veterinarian or other tests or procedures at the discretion of the HMD Registry.

The HMD Registry may refuse registration to any dog where conditions of these dogs and/or kennels do not meet the minimum standards as set by HMD Registry. Presently as a minimum HMD Registry would expect dogs to have:

- A diet which is appropriate for the species that maintains good health and appropriate growth.
- Fresh water at all times.
- Protection from harm, either physical or mental, from other dogs on the premises.
- Enough space in their kennel or shelter to allow all dogs to sit and stand at full height, lie down fully, stretch out, wag their tail, walk and turn around.
- Daily exercise.
- Mental stimulation.
- Prompt medical treatment for illness and injury.

The HMD Registry will report any conditions they observe that are of gross negligence/abuse to the appropriate local governmental agency.

5. FREQUENTLY USED SIRE

Every sire producing seven or more litters in his lifetime, or producing more than three litters in the calendar year, must be HMD Registry DNA profiled. Contact us to set up DNA profiling hmdregistry@gmail.com

6. PENALTIES

The rules provide that the HMD Registry may refuse to register any dog or litter or to record the transfer of any dog for the sole reason that the application is not supported by the records required by these regulations. The rules also provide that HMD Registry may suspend from all privileges of the HMD Registry any person who fails to observe the above regulations.

7. REQUIREMENTS FOR COMPLETING REGISTRATION FORMS

The system of registering individual dogs from registered litters is based on a separate certification to HMD Registry. Therefore, each person or organization through whose hands the dog passes, whether as the dog registration holder, breeder, kennel, distributor, and all persons or organizations or otherwise, must certify in writing, that the dog delivered by them is:

- the same one described on the application;
- and that the dog was delivered by them directly to a named person or firm; and
- specify the date of delivery.

8. TRANSFERRING REGISTRATION TO ANOTHER PERSON

HMD Registry allows for the transfer of registration of litters, dogs, to new registration holder.

When the person who owns a litter at birth transfers registration or possession of one of the unregistered dogs in the litter to some other person, they must complete the transfer sections on the Dog Transfer form issued to them by HMD Registry for that dog from the registered litter. These forms are invalid if signed without filling in the required information by the litter registration holder. The litter registration holder must enter the name of the person to whom they directly transfer the registration or possession and the date of transfer before signing the transfer certification. Even when requested to do so, they must never enter the name of anyone other than the person to whom they directly sell or deliver the dog. They must ensure that the color, markings and sex of the individual dog matches what is on the individual Dog Transfer form.

When a dog changes hands more than once before it is individually registered, each person through whose hands the dog passes must sign a separate certification, completing the Transfer Information section on a Supplemental Transfer Statement form (obtainable on request without charge from HMD Registry) and attaching it to the appropriate registration application. These forms are invalid if not signed, is blank, or if not fully and accurately completed.

The person who wishes to register the dog and have a HMDR Registration Certificate issued to them, completes the applicant sections on the appropriate dog registration application and, enters their choice of name of the dog on the application. If they bought directly from the original registration holder of the litter or permanently registered dog, they then sign as the New Registration holder. If they bought from anyone else they complete the New Registration holder Signature section on the final Supplemental Transfer Statement form on which the Transfer Information and Former Registration holder information is provided. Signature sections should have been completed by the person from whom they directly obtained the dog. The new registration holder then submits both or all of the forms, attached together, to HMD Registry.

Most all registration applications can be completed on line. www.himlayanmountaindog.com/register.html

When submitting a paper Registration Certificate of transfer, please use the following information: The registration holder named on HMD Registry records and who is listed on the front of the Registration Certificate, must complete the transfer application contained within the certificate entering, the name of the person to whom they are directly transferring the registration, and the date of transfer, before they sign the form. If the dog again changes hands before the application is filed to record the change of registration, each person through whose hands it passes must complete a separate Supplemental Transfer Statement form and attach the form to the Registration Certificate. The final person who wants to be the Registration Holder to be recorded in their name signs in the New Registration holder Signature section on the last Supplemental Transfer Statement form and submits both or all the forms, attached together, to the HMD Registry.

No special forms are necessary for keeping the records, provided they meet all of the requirements enumerated in the section titled "Records".